

President's Cabinet

McKinley Williams

Notes

March 28, 2008

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Agenda  
March 28, 2008  
2:30 p.m., President's Office

Present: Mariles Magalong, Mercy Pono, McKinley Williams

Absent: Carol Maga, Fritz Pointer, Tim Schulze

<b>Item</b>	<b>Outcome</b>
1. Constituency Reports	<p>Mercy reported the classified senate has been very active. Seti Sidharta will be joining the Safety Committee. We had 19 classified staff who attended Chancellor's Chat which was a decrease from last year's attendance. We had our first district-wide classified senate meeting that was successful. LMC is quite active in fundraising for student scholarships. Mack mentioned that LMC also does fundraising to contract with their local bus transit system in order for LMC students receive free bus passes. Mercy continued to report that their Spa Day is coming along and is scheduled for April 18th from 1:00 to 4:00 p.m. in the Fireside Room. The classified senate is also working on their classified luncheon scheduled for May 1st at noon in the Fireside Room. The theme this semester will be Safety and Emergency Preparedness. Officers Ted Testergge, Jose Olivera and Chad Wehrmeister have been invited to speak. Bruce King will also be speaking about our Buildings and Grounds. Everyone who attends will receive a lanyard whistle with a flint strip and other survival tools. The drawing will be for a flashlight with radio and cell charger or emergency pack that includes water packets with a five-year shelf life. Mercy asked Mack to have the managers encourage their classified to attend this luncheon.</p> <p>Mack reported the managers have selected their classified of the semester to award with a plaque presented at the April 9th College Council meeting, a lunch for two at Three Seasons and their photo hung in the Library as well as posted on the website. Managers will also be attending Datatel training. Expert teams will be formed that include management and classified. Helen and Mark Zokovac will be here on April 23 at 1:00 p.m. in HS-101 to share the state of the district budget. Managers are still working on Enhancing Teaching and Student Learning for staff development.</p>
2. Debra Longwood Scholarship	<p>Mariles developed a thorough rubric for the process. The Cabinet reviewed Debra's criteria before making their selection. The Cabinet decided on Caresse Bray. Melody will pass her name on to Jimmy Cox.</p>
3. College Council Agenda	<p>The agenda is as follows:</p> <ol style="list-style-type: none"><li data-bbox="571 1808 781 1839">1. Call to Order</li><li data-bbox="571 1839 862 1875">2. Approval of Agenda</li></ol>

	<p>3. Approval of Minutes from March 12, 2008</p> <p>4. Education Plan - Second Read, Vote</p> <p>5. Facilities Plan - Second Read, Vote</p> <p>6. Accreditation Self Study - Second Read, Vote</p> <p>7. Recommendations from Operations Council - Study of Energy Conservation/Green for New Buildings</p> <p>8. Formation of Campus Equal Employment Opportunity Committee</p> <p>9. Basic Skills Action Plan</p> <p>10. Classified Staff Recognition form Management</p> <p>11. Schedule Date for Discussion of Constituency Relations</p> <p>12. Remodel and Other Measure A Activities</p> <p>13. Budget Update</p> <p>14. Reports from Constituency Groups</p> <p>15. Announcements</p> <p>16. Adjournment</p> <p>There was some discussion about the campus Equal Employment Opportunity Committee. We are allowed six employees on the district committee who will be on our campus committee: Mariles, Chow Tran, Vern Cromartie, Fritz Pointer, John Wade, and a student. Others will be asked to join the campus committee in addition to the names above. This campus committee will be subcommittee of College Council since it is constituency based.</p>
4. District Computer Access	Not discussed.
5. Student Equity Plan	Mack said this plan still needs to remain with Student Services. Mack asked Melody to set up a meeting with Frank, Michele , Carol and Donna.
6. Recycling Video - All College Day	This request stemmed from the Sustainability Committee. Mack said we will make plans for All College Day at the next President's Cabinet meeting.
7. Architect Selection for Classroom Building	Mack said we would like to have a constituency-based committee for this selection. The new classroom building will replace the Liberal Arts Building as we are racing time by still inhabiting this building with a major earthquake looming in our near future. Once the Liberal Arts Building is razed, we will have to replace that classroom space with portables which will affect our parking lot space. It is expected to have the new classroom building built within two years.
8. Other	

The meeting was adjourned at 3:30 p.m.